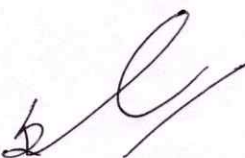



**Shri Shivaji Arts, Commerce and Science College, Akot.**  
**Internal Quality Assurance Cell**  
**Meeting Minutes, Resolution & Action Taken Report (ATR)**

Academic Session:- 2014-15		Meeting No:- 01	Date:-20.06.2014
Subject :- 1	To confirm the minutes of the last meeting of IQAC held on 24.04.2014		
Resolution & ATR	Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously.		
Subject :- 2	To review of SAAC and NAAC peers team recommendation.		
Resolution & ATR	The detail discussion has taken place for the implementation of SAAC and NAAC peer team recommendations for the improvement of college in Teaching learning and evaluations. Coordinator instructed to make a Academic action plan for correct implementation it.		
Subject :- 3	To appoint the In-charge and work distribution to various committees in the college.		
Resolution & ATR	On the Recommendation of NAAC and SAAC peer team, Incharge of committees were appointed and circulated the notice and expectation will be explained in staff council meeting		
Subject :- 4	To arrange meeting with Head of Departments regarding workload, Time table etc.		
Resolution & ATR	For the Recruitment of contract and clock Hour basis teachers in the academic year of 2014-15, Workload of department is discussed and finalize.		
Subject :- 5	To discussion the proposal of starting of new courses in the college.		
Resolution & ATR	As per demand of Stakeholder and feedback of stakeholders meeting has been organized with Head of faculty, Head of Department for discuss issued in detail and submission of proposal.		
Subject :- 6	Any other subject with the permission of the Chair.		
	Principal Address programme for orientation of newly admit students suggested by Dr. R. M. Jumle		
Resolution & ATR	Nature and date were confirmed for Principal Address programme for orientation of newly admit students positively. Also, decided to find out Slow and advance learners.		
Prof. R. S. Dhande Coordinator proposed the vote of thanks			
 IQAC Coordinator		 IQAC Chairman	

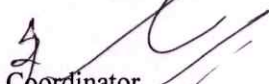

**Co-ordinator**  
**Internal Quality Assurance Cell**  
**Shri Shivaji Arts, Commerce and**  
**Science College, Akot**



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**Shri Shivaji Arts, Commerce**  
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**Shri Shivaji Arts, Commerce and Science College, Akot.**  
**Internal Quality Assurance Cell**  
**Meeting Minutes, Resolution & Action Taken Report (ATR)**

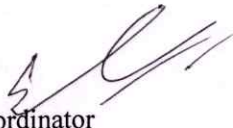
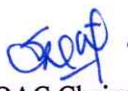
Academic Session:- 2014-15		Meeting No:- 02	Date:-13.08.2014
Subject :- 1	To read and finalize the minutes and resolution of last meeting held on 20.06.2014		
Resolution & ATR	Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously.		
Subject :- 2	To decide the policies for Slow and advance learner		
Resolution & ATR	In-charge has directed to make the policy, suggestion and difficulties for improvement and effectively running the Slow and Advance learner policy. For slow learners time table of remedial classes prepared and display. Similarly the meeting of Merit Mission has organized with the Honorable Principal.		
Subject :- 3	To plan new construction and Renovation		
Resolution & ATR	It is decided Honorable principal has taken the decision after discussion with In-charge of building and maintenance committee and availability of grants.		
Subject :- 4	To prepare and finalize the Academic Action plan and its implementation		
Resolution & ATR	Consolidated Academic action has accepted with necessary correction.		
Subject :- 5	To discuss the Minor and Major research projects		
Resolution & ATR	Dr. M. M. Dhore explained the policy UGC Major and Minor research project. At the same time, honorable principal suggested to organize the meeting regarding submission and completion of minor and major research project.		
Subject :- 6	To organize the meeting with Head of the Departments		
Resolution & ATR	Head of Faculty of Arts, Commerce and Science directed to conduct meeting regarding syllabus completion, Unit wise test, Submission of Assignment, Project, Seminar and record of common test examination in concerned Faculty/ Stream and submit report to Principal.		
Subject :- 7	Any subject with the permission of the Chair.		
	To organized women empowerment programme and legal awareness programme suggested by Dr. M. M. Dhore.		
Resolution & ATR	Prof. S. Vaidya madam informed to organized women empowerment programme and legal awareness programs.		
Prof. R. S. Dhande Coordinator proposed the vote of thanks			
 IQAC Coordinator		 IQAC Chairman	

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**Internal Quality Assurance Cell**  
**Meeting Minutes, Resolution & Action Taken Report (ATR)**

Academic Session:- 2014-15		Meeting No:- 03	Date:-08.10.2014
Subject :- 1	To read and finalize the minutes and resolution of last meeting held 13.08.2014		
Resolution & ATR	Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously.		
Subject :- 2	To review the committee work/ department works		
Resolution & ATR	HOFs were instructed to take the review of the committee work/ department works.		
Subject :- 3	To make Policy for Alumni Association.		
Resolution & ATR	The expectation IQAC has informed to In-charge Alumni association and suggested to implement effectively for fruitful result.		
Subject :- 4	Any other subject with the permission of the Chair.		
Resolution & ATR	There is no item or subject with the permission of the Chair.		
Prof. R. S. Dhande Coordinator proposed the vote of thanks			
 IQAC Coordinator		 IQAC Chairman	

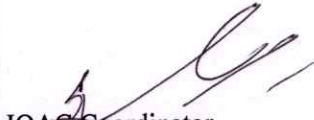
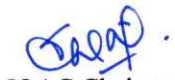
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**Meeting Minutes, Resolution & Action Taken Report (ATR)**



Academic Session:- 2014-15		Meeting No:- 04	Date:-02.12.2014
Subject :- 1	To read and finalize the minutes and resolution of last meeting held on 08.10.2014		
Resolution & ATR	Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously.		
Subject :- 2	To plan Annual Cultural Program		
Resolution & ATR	The cultural committee Incharge informed to organize the meeting regarding the annual cultural gathering on the occasion of the birth anniversary of Dr Panjabrao Deshmukh, Founder President of Shri Shivaji Education Society.		
Subject :- 3	To purchase new Books, Software, journals as per need of departments and students.		
Resolution & ATR	Library committee has directed to sanction the books as per the demand from department regarding latest syllabus. And asked to submit the detail report for online journals and software.		
Subject :- 4	Any other subject with the permission of the Chair.		
	Avoid prize distribution become boring in Jayanti Utsav.		
Resolution& ATR	It has decided to distribute prize and certificate of each event at the end of event and only main prizes will be distributed in prize distribution.		
Prof. R. S. Dhande Coordinator proposed the vote of thanks			
 IQAC Coordinator		 IQAC Chairman	

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Academic Session:- 2014-15		Meeting No:- 05	Date:-24.01.2015
Subject :- 1	To read and finalize the minutes and resolution of last meeting held on 02.10.2014		
Resolution & ATR	Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously.		
Subject :- 2	To review the University results.		
Resolution & ATR	Subject wise results are analysis and low result departments directed to improve the result to assign department level test examination and assignment. All head of faculty instructed to organize the Unit wise test for improvement of result.		
Subject :- 3	To motivate the students to participate different curricular and co-curricular competition.		
Resolution & ATR	All head of department to motivated the students who are advance learners to participated different curricular and co-curricular competition.		
Subject :- 4	Any other subject with the permission of the Chair.		
	To improve the participation of students on committee level works suggested by Dr. V. B. Bhagat.		
Resolution & ATR	For participative learning, it has decided sincere and honest student has appointed on committee level works. The right has given to teacher in-charge.		
Prof. R. S. Dhande Coordinator proposed the vote of thanks			
 IQAC Co-ordinator		 IQAC Chairman	

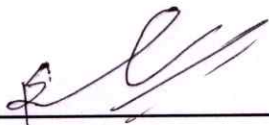
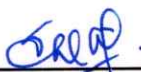
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**Internal Quality Assurance Cell**  
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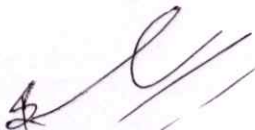

Academic Session:- 2014-15		Meeting No:- 06	Date:-21.03.2015
Subject :- 1	To read and finalize the minutes and resolution of last meeting held on 24.01.2015		
Resolution & ATR	Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously.		
Subject :- 2	To discuss about College Magazine and Prospectus Preparation.		
Resolution & ATR	In-charge committee directed to start work of college magazine for the Academy 2014-15 and In-charge of prospectus committee inform to prepare the college prospectus for the next academic year.		
Subject :- 3	To organize meeting with Head of Departments		
Resolution & ATR	It is decided to take the separate meeting in the presidency of Honorable principal to the head of the department regarding the completion of syllabus. The responsibility of the meeting has given to the head of the faculty..		
Subject :- 4	Any other subject with the permission of the Chair.		
Resolution & ATR	There is no item or subject with the permission of the chair.		
Prof. R. S. Dhande Coordinator proposed the vote of thanks			
			
IQAC Co-ordinator		IQAC Chairman	

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**Meeting Minutes, Resolution & Action Taken Report (ATR)**

Academic Session:- 2014-15		Meeting No:- 07	Date:-25.04.2015
Subject :- 1	To read and finalize the minutes and resolution of last meeting held on 21.03.2015		
Resolution & ATR	Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously.		
Subject :- 2	To review the Feedback form and Suggestion regarding curriculum, Infrastructure and service etc.		
Resolution & ATR	Analysis of feedback submitted by committees has been discussed in meeting. It has decided to take positive step in the next academic year.		
Subject :- 3	To discuss the result of Academic audit of Department and Committee		
Resolution & ATR	Coordinator IQAC informed to put the result and performance of department and committee in college staff council meeting. Also, give suggestions for improvement of performance of department and committee. Also, it has decided to explain the expectation of NAAC and SAAC.		
Subject :- 4	Any other subject with the permission of the Chair..		
Resolution & ATR	There is no item or subject with the permission of the Chair.		
Prof. R. S. Dhande Coordinator proposed the vote of thanks			
 IQAC Coordinator		 IQAC Chairman	

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